



Terms of Reference for WASH Coordinator Services

Duration: 1 year (renewable)

Start Date: immediately (ASAP)

Closing date: 1 month after publication (can be recruited before)

Consultancy Fee: 3500 USD/month, with in-country living allowance, accommodation and travel expenses covered.

Place of Service: Huambo, with frequent trips to field bases (Mbanza Congo, Uige) and occasional trips to Luanda

Reporting to: Country Director Angola – The MENTOR Initiative

Line management: All WASH staff in The MENTOR Initiative Angola programmes

The context: The MENTOR Initiative has been present in Angola since 2002, working alongside the National Malaria Control Program to reduce the burden of the disease in Zaire, Huambo and Uige provinces.

Since 2011, the Country Program has been managing 3 large Public Sector Malaria Case Management programs mainly oriented towards capacity building; 1 Private Sector Program introducing Artemisinin-based Combination Therapies (ACTs) and Rapid Diagnostic Tests (RDTs) in private pharmacies; in 2013, a new Neglected Tropical Diseases Control program based on mass drug administrations (MDAs) was launched in the same three provinces. All five programs are 5 year-programs.

The WASH Coordinator will coordinate the Hygiene Promotion Education part of the Neglected Tropical Disease Control Program.

One of the programme objectives is to reduce the risk of infection and re-infection of soil-transmitted helminths, schistosomiasis and lymphatic filariasis amongst school children. This objective should be attained through an assessment of the WASH practices and infrastructure in schools, hygiene promotion and education in schools, and WASH support to local public authorities' requests.

All results of the assessment, monitoring and follow-up will be shared with the Ministry of Education, the Basic Sanitation Department (Direção do Saneamento Básico) and the administrators of the Municipalities, who can then take informed decisions, establish priorities, and order works when and where it is necessary.

The WASH part of this program will be launched in April and May 2014.

Program Planning for the WASH and Hygiene promotion part of the Neglected Tropical Diseases program

- Draft a detailed implementation plan to achieve the projects
- Drafting of the M&E tools

Coordination of the WASH project

- Implement the assessment of WASH infrastructure and practices in the schools of Huambo, Uige and Zaire Provinces
- Develop a Hygiene promotion program (using existing internationally recognized education packages) for school-aged children according to the programme framework
- Provide technical assistance and guidance to local partners
- Draft standard technical guidelines, documents and formats
- Technical management, recruitment and training of the WASH team
- Develop and produce IEC materials in collaboration with the relevant local authorities
- Develop tools monitoring tools for the project

Report and Donor Proposals writing

- Drafting of the monthly WASH activity reports
- Participates to the drafting or modifications of the WASH proposals

Other

- Participate in exploratory missions as per requirements from the Country Director and agreed with the HQ base Programme Manager
- From time to time and as requested work with MENTOR Initiative at organisational level to share best practice across the organization.
- Any other duties as may be assigned by the CD and agreed with the HQ based Programme Manager.

The successful candidate must have:

A Water/Civil Engineering Degree, or a WASH related subject

Solid experience with large programme operations

At least 2 years field experience in a similar position, preferably for an International NGO.

Organised, self starter, ability to build and maintain partnerships

Experience in managing teams in the field

Proven capacity to train others

Flexibility and willingness to learn

Excellent team worker and communications skills

Practical, hands on approach

Fluent in English and Portuguese

Angolan nationality/ work permit an advantage

To apply:

Sent an email to rh.angola@mentor-initiative.net with the subject (job position) and the following documents.

- Motivation letter
- Updated CV
- 3 referees

We accept applications until the closing date stated.

The position is open to all nationalities, Angolan nationality/ work permit an advantage.